

**MATT DICKE**  
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## Computer

Apple Certified Help Desk Specialist (ACHDS)  
*Completed Mac OSX Support Essentials V. 10.4*  
*Completed Mac OSX Server Essentials V. 10.4*

### Platforms

Mac OS X and OS 9. Basic PC knowledge.

### Programs

- Motion Graphics: After Effects, Flash, Audacity, Cleaner, Final Cut Pro, Quicktime Pro
- Web: Dreamweaver, Fetch, Transmit, BB Edit
- Design: Photoshop, Illustrator, InDesign, Image Ready, Corel Painter, QuarkXPress
- Office Management: MS Word, Excel, PowerPoint, Keynote, FileMaker Pro, Acrobat
- E-mail: Eudora, Mac Mail, Entourage
- Repair and backup: Disk Warrior, Norton Utilities, Silverkeeper, Retrospect

### Skills

- Operating system and third party software troubleshooting
- Hardware configuration and maintenance
- Video editing, motion graphics, animation
- Extensive knowledge of scanners, printers and digital cameras, printer networking configuration and setup, color matching Epson desktop printers, scanning and color correction for hi-res output
- Database back-up and maintenance

## Employment

2005 **HarperCollins Children's Books and Penguin Books, New York, NY**

Freelance Designer and Illustrator

- Photo-montages of covers for The Chronicles of Narnia
- Design and layout of covers and interiors for Children's books
- Coordination with Editorial, Production, and Copy editing departments to ensure on-schedule production of books
- Color correction of final art and creation of comps for marketing purposes
- Production of illustrations for DK children's books

2004 **Clinique, New York, NY**

Freelance animator

- Creation, design and production of animations
- Digitizing, converting and compressing films

2000-2004 **Morgan Gaynin, Inc., Artist Representatives, New York, NY**

Computer technician, designer

- Troubleshooting and application support for Macintosh users
- Networking, network access, file sharing and database backup
- Maintenance of computer equipment
- Webdesign, production and maintenance
- Design and layout of print promotional materials and advertising packets
- Liaison between artists and clients including negotiation of fees and usage rights

2000-Present **Free lance Illustrator, New York, NY**

Editorial artwork and book illustrations commissions

Scholastic Children's Books, The New York Times Book Review, Penguin Books / DK division, Rizzoli Books, HarperCollinsPublishers, Daily News, American Lawyer

2005 **Savannah College of Art and Design, Savannah, GA**

2003-2004 **School of Visual Arts, New York, NY**

2003-2004 **University of the Arts, Philadelphia, PA**

Teacher and Guest Lecturer

- Lecture on Portfolio Preparation and the Business of Illustration
- Four-week Senior workshop "Personal Viewpoint"

## Education

2000-2002 School of Visual Arts, New York, NY MFA in Illustration

1996-2000 University of The Arts, Philadelphia, PA BFA in Illustration